



15 May 2009

Subject: FAA Administrative Voice Enterprise Services (FAVES) Procurement
Draft Screening Information Request (SIR)

Reference: (a) FAA Public Announcement; Dated 19 December 2008; Subject
(b) FAA Public Announcement; Dated - 6 October 2008; Subject - FAA
Administrative Voice Enterprise Services (FAVES) Program (Strategic
Plan)
(c) FAA Market Survey; Dated - 19 March 2008; Subject - Draft Screening
Information Request (SIR)

To Whom It May Concern:

This Draft SIR is released pursuant to AMS 3.2.1.3.9, Pre-Release of Documents, and provides information to industry regarding the FAA's anticipated acquisition of administrative voice enterprise services.

This is not a request for offers nor is it the Government's intention to use this as a screening device for any such future requests however; the FAA expects to convert this draft SIR to a final SIR within the next week and the anticipated response dates to the final SIR are:

Volume #	Volume Title	Anticipated Due Date
I	Technical and Management Proposal	15 June 2009
II	Past Performance	15 June 2009
III	Price Proposal	29 June 2009
IV	Subcontracting Plan	29 June 2009
V	Miscellaneous	29 June 2009
VI	Responsibility Determination	29 June 2009

The following documents are included for your review:

1. Section B – Pricing Tables and Instructions
2. Section C – Statement of Work
3. Section D – Packaging and Marking
4. Section E – Inspection and Acceptance
5. Section F – Deliveries or Performance
6. Section G – Contract Administration Data
7. Section H – Special Contract Requirements
8. Section I – Contract Clauses
9. Section J – Attachments:

- a. Attachment J.1 – Technical Specification
 - b. Attachment J.2 – Strategic Plan
 - c. Attachment J.3 – Contract Data Requirements List
 - d. Attachment J.4 – Data Item Descriptions
 - e. Attachment J.5(a) – Instructions for Price Evaluation Tool
 - f. Attachment J.5(b) – Price Evaluation Tool
 - g. Attachment J.6 – Inventory
 - h. Attachment J.7 – Subcontracting Report
 - i. Attachment J.8 – Affordability
 - j. Attachment J.9 – Service Level Agreement Structure
 - k. Attachment J.10 – Government Furnished Items
- 10. Section K – Representations, Certifications, and Other Statements of Offerors
 - 11. Section L – Instructions, Conditions and Notices to Offerors
 - 12. Section M – Evaluation Factors for Award

Once released, the Final SIR will be posted to the FAA Contract Opportunities website, <http://faaco.faa.gov>.

Any questions regarding this matter may be directed to the undersigned at 202-493-1408 or by email to Kathy.Sthill@faa.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kathy St. Hill".

Kathy St. Hill, AJA-47
Contracting Officer